

NOTICE OF CONTRACT OF SERVICE VACANCY April 23, 2025

Position
Title : **One (1) Project Technical Specialist - Contract of Service**

Contract
Duration : **Actual Start Date until June 30, 2025**

Salary : **PHP 52,272.00 per month**

Project : **DOH-PHIC-PIDS Technical Assistance on the UHC Provider Payment Reforms for 2024: Diagnosis-Related Groups, Comprehensive Outpatient Benefit Package, and the Center for Healthcare Finance and Economics**

Qualifications:

- BS/BA degree in Public Health, Data Science, Statistics, Allied Health Fields, Life Sciences, or other related fields
- 4 hours of relevant training
- 1 year of relevant experience in data science, data analysis, or statistics
- Proficiency in Stata

Scope of Work:

Under the guidance and technical oversight of a PIDS Research Fellow who serves as Project Director, the contract of service (COS) worker is expected to work with the Project Team to assist in or undertake the following tasks/activities as a Project Technical Specialist:

1. Oversee the development, management, and maintenance of the data pipeline to streamline data storage, access, and analysis of all other streams:
 - a. Warehouse raw datasets in Google Cloud Storage and the processed datasets in Google BigQuery, as data is acquired
 - b. Perform and document data preparation steps, integration steps, and metadata for all datasets: PhilHealth data, DOH data, DRG libraries, secondary datasets from other agencies
 - c. Maintain archive of datasets, code, and changes using version control systems (e.g. GitHub)
2. Assist in data retrieval, analysis, and visualization in support of complementary policies to the provider-payment reform, such as:
 - a. Conducting Data quality assessments of major datasets (e.g. PhilHealth eClaims)
 - b. Performing DRG rate-setting analytics
 - c. Retrieving data needed by other streams for further analysis or the completion of project deliverables, as needed
3. Write technical notes, documentation, protocols, reports, analyses results, and manuscripts as relevant to the stipulated scope of work above.



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4. Prepare for, attend, and present at internal meetings, or client meetings with PhilHealth, DOH, and other stakeholders, as necessary.

5. Perform other professional, highly technical, and confidential duties and responsibilities as the Research Fellow may assign from time to time.

Requirements:

1. Application letter addressed to PIDS President
2. Certificate of Civil Service Eligibility/ PRC
- Optional
3. Performance Evaluation from the last rating period
(if coming from another government agency)
4. Personal Data Sheet
5. PIDS Information Sheet
6. Training Certificates
7. Transcript of Records
8. Updated Resume/CV
9. Work Experience Sheet

Interested and qualified applicants may submit their requirements at <https://recruitment.pids.gov.ph/>. Incomplete documents will not be processed. Specific details related to this Contract of Service will be discussed during the interview.

Deadline : April 30, 2025