

NOTICE OF CONTRACT OF SERVICE VACANCY

April 03, 2025

Position Title : **One (1) Project Technical Assistant - Contract of Service**

Contract Duration : **Actual Start Date until June 30, 2025**

Salary : **PHP 41,305.20 per month**

Project : **PIDS-Department of Agriculture Project titled “Terminal Evaluation cum Impact Assessment of the Special Area for Agricultural Development (SAAD) Program”**

Qualifications:

- Bachelor’s Degree in economics, development studies, social sciences, or any related fields

Scope of Work:

Under the guidance and technical oversight of a PIDS Research Fellow who serves as the Project Director, the Project Technical Assistant is expected to work with the Project Team and undertake the following tasks/activities:

1. Support the collection of necessary data for the background paper.
2. Collaborate with the Project Director and other team members in developing data collection instruments.
3. Support the writing of reports and other deliverables for this and related projects, in particular the RCEF-NRP Baseline Study.
4. Conduct primary data collection such as focus group discussions and key informant interviews, as necessary, regarding government-supported interventions from DA, including the SAAD program, and the RCEF-NRP Baseline Study.
5. Assist in the preparation of documents for coordinating fieldwork and other meetings with stakeholders.
6. Other duties as may be assigned by the Project Director.

Requirements:

1. Application letter addressed to PIDS President
2. Certificate of Civil Service Eligibility/ PRC
- Optional
3. Performance Evaluation from the last rating period
(if coming from another government agency)
4. Personal Data Sheet
5. PIDS Information Sheet
6. Training Certificates



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7. Transcript of Records
8. Updated Resume/CV
9. Work Experience Sheet

Interested and qualified applicants may submit their requirements at <https://recruitment.pids.gov.ph/>. Incomplete documents will not be processed. Specific details related to this Contract of Service will be discussed during the interview.

Deadline : **April 10, 2025**