

NOTICE OF CONTRACT OF SERVICE VACANCY March 26, 2025

Position Title	: One (1) Project Senior Technical Specialist - Contract of Service
Contract Duration	: Actual Start Date until June 30, 2025
Salary	: PHP 93,794.40 per month
Project	: Research for Second Congressional Commission on Education (EDCOM 2)

Qualifications:

- Master's Degree in economics, education, public administration, development studies, management or any related fields.
- 16 hours relevant training in items related to the scope of work
- At least 5 years of professional experience in education, research, and public policy

Scope of Work:

Under the guidance and technical oversight of a PIDS Research Fellow who serves as Project Director, the Project Senior Technical Specialist is expected to work with the Project Team and undertake the following tasks/activities:

1. Assist in supervising the implementation of the EDCOM 2 research projects for the assigned committee;
2. Conduct review of related literature on the performance of the Philippine education and respective sector;
3. Direct and lead in the data cleaning and processing of the datasets for the EDCOM 2 research projects and coordinate with the Data Manager on the collection and compilation of datasets, including its data quality assurance;
4. Analyze datasets and produce descriptive and inferential analyses on the processed EDCOM 2 datasets;
5. Prepare the guide questions for key-informant interviews and/or focus group discussions and conduct the same as necessary;
6. Conduct primary data collection such as focus group discussions and key-informant interviews as necessary;
7. Process and analyze the qualitative information collected from the key informant interview sessions and focus group discussions as necessary;
8. Contribute to the reports and other deliverables for EDCOM 2 research project;
9. Participate in the presentation of research results to clients;
10. Perform such other professional, highly technical, and confidential duties and responsibilities as the Research Fellow may assign from time to time.

Requirements:



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1. Application letter addressed to PIDS President
2. Certificate of Civil Service Eligibility/ PRC
- Optional
3. Performance Evaluation from the last rating period
(if coming from another government agency)
4. Personal Data Sheet
5. PIDS Information Sheet
6. Training Certificates
7. Transcript of Records
8. Updated Resume/CV
9. Work Experience Sheet

Interested and qualified applicants may submit their requirements at <https://recruitment.pids.gov.ph/>. Incomplete documents will not be processed. Specific details related to this Contract of Service will be discussed during the interview.

Deadline : **April 02, 2025**