

## NOTICE OF CONTRACT OF SERVICE VACANCY October 17, 2024

Position Title : **One (1) Project Technical Assistant - Contract of Service**

Contract Duration : **Actual Start Date until March 31, 2025**

Salary : **PHP 39,444.00 per month**

Project : **DOH-PHIC-PIDS Technical Assistance on the UHC Provider Payment Reforms for 2024: Diagnosis-Related Groups, Comprehensive Outpatient Benefit Package, and the Center for Healthcare Finance and Economics**

### Qualifications:

- Bachelor's degree in biostatistics, health economics, computer science, data science, computer science, or related fields

### Scope of Work:

Under the guidance and technical oversight of a PIDS Research Fellow who serves as Project Director, the contract of service (COS) worker is expected to work with the Project Team to assist in or undertake the following tasks/activities as a Project Technical Assistant:

1. Lead the text processing and analysis of PhilHealth's electronic statement of account (eSOA) data:
  - a. Work with the clinicians to parse medical/clinical terms describing line items (e.g., drug names, device names, etc.)
  - b. Perform data quality assessments and prepare data quality reports
  - c. Calculate descriptive statistics and write reports for line-item categories and comparison across hospital types
  - d. Compile charge libraries for PhilHealth and DOH programs
2. Analyze resource use across health care providers by:
  - a. Building supervised machine learning models to classify eSOA line items into pre-determined charge buckets
  - b. Using the classified items to compare resource use for similar conditions, by health care provider strata
3. Assist in other data retrieval, analysis, and visualization tasks for the analysis of hospital charges, as necessary
4. Write technical notes, documentations, protocols, reports, analyses results, and manuscripts as relevant to the stipulated scope of work above.
5. Prepare for, attend, and present at internal meetings, or client meetings with PhilHealth, DOH, and other stakeholders, as necessary.
6. Perform other professional, highly technical, and confidential duties and responsibilities as the Research Fellow may assign from time to time.

### Requirements:



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1. Application letter addressed to PIDS President
2. Certificate of Civil Service Eligibility/ PRC  
- Optional
3. Performance Evaluation from the last rating period  
(if coming from another government agency)
4. Personal Data Sheet
5. PIDS Information Sheet
6. Training Certificates
7. Transcript of Records
8. Updated Resume/CV
9. Work Experience Sheet

Interested and qualified applicants may submit their requirements thru email at [recruitment@pids.gov.ph](mailto:recruitment@pids.gov.ph). Incomplete documents will not be processed. Specific details related to this Contract of Service will be discussed during the interview.

**Deadline** : **October 24, 2024**